

# Request for Proposal

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**Request for Proposals for  
Ultra-Low Sulfur Diesel (ULSD) Fuel Oil  
and  
Unleaded Gasoline (87) Octane**

**RFP #24-004**



**Bristol Bay Area Health Corporation  
Attn: Procurement Office  
P.O. Box 130  
Dillingham, Alaska 99576**

**Proposals are due before: August 19, 2024  
1:00 p.m. AKT**

BRISTOL BAY AREA HEALTH CORPORATION

**REQUEST FOR PROPOSAL #24-004**

**ULTRA LOW SULFUR DIESEL (ULSD) FUEL OIL  
and  
UNLEADED GASOLINE (87) OCTANE**

Notice is hereby given that a Request for Proposal for #1 Diesel and Ultra Low Sulfur Diesel (ULSD) Fuel Oil and Unleaded Gasoline (87) Octane purchases is needed by the Bristol Area Health Corporation (BBAHC). Proposal is due by Friday August 19, 2024, 1:00 p.m.

BBAHC located at 6000 Kanakanak Road (Kanakanak Hospital), Dillingham, AK.

**A. BBAHC's Requirements and Terms**

This solicitation is intended to meet the needs of BBAHC, for the fiscal year 2025 (October 1, 2024, through September 30, 2025).

There will be two (2) separate one (1) year contracts to be awarded one for diesel and ULSD and one for gasoline. The contract will be awarded to one contractor. However, BBAHC will retain the right to terminate the contract at any time with or without cause, owing only for the portion of the contract already performed.

- a) BBAHC has twenty-five (25) # 1 Fuel Oil tanks of different sizes at various locations on BBAHC properties. Some temporary tanks may be added during the year. Delivery of fuel will be on an automatic fill-provision and a delivery schedule that will assure that the fuel level in each tank will never fall below thirty (30) percent of tank capacity. A list of each tank's size and location is available from BBAHC upon request.
- b) BBAHC has one (1) 500 gallon above ground gasoline tank at 6000 Kanakanak Road (Kanakanak Hospital). Delivery of fuel should include automatic fill-up provisions and a delivery schedule that will ensure that the level of fuel in the tank will never fall below thirty (30) percent of the tank capacity.
- c) BBAHC facilities #1 Diesel Fuel Oil Consumption is approximately 216,556 gallons, the ULSD consumption is 1,607 gallons and the Unleaded Gasoline is 8,526 gallons for FY 2025.

## **B. General Terms Applicable to All Parties**

Your proposal should provide at a minimum:

### **1. Title Page**

-Bidding Company's Name, Address, Telephone Number, Name and Title of Contact Person, Date

### **2. Table of Contents**

### **3. Letter of Transmittal**

-Bidder's statement of the scope of work to be completed  
-Statement that the person signing the proposal is authorized to bind the firm.

### **4. Required Bidder Information**

-Proof of Business License  
-Proof of Insurance  
-Statement of Compliance with State and Federal fuel distribution environmental regulations.

### **5. Bidder's supply and delivery plan for each party as follows:**

-BBAHC

### **6. Bid price per gallon**

-The proposed price per gallon of #1 Diesel and ULSD Fuel Oil delivered and pumped into appropriate tank(s).  
-The proposed price per gallon of Unleaded Gasoline (87) Octane delivered and pumped into an above ground tank.

BBAHC will receive sealed formal, written bids until Friday, August 19, 2024, at 1:00 P.M., at BBAHC's administrative offices located at Kakanak Hospital in Dillingham, Alaska. Proposals should state "Fuel Oil Bid" in large letters on the outside of the envelope and should be addressed to:

**BBAHC**  
Edwin Johnson  
Procurement Officer/ Purchasing Agent  
Bristol Bay Area Health Corporation  
P.O. Box 130  
Dillingham, Alaska 99576

The proposal should be clearly identified as: **PROPOSAL #24-004 FOR: #1 Diesel and ULSD Fuel Oil and Unleaded Gasoline (87) Octane.** Any proposal not so addressed will not be received or considered by BBAHC in selecting a contractor for these services.

The contracts will be awarded to the bidder that, in the opinion of BBAHC, is most qualified to perform the services at a reasonable cost. Preference will be given to qualified Alaska Native/American Indian business concerns in accordance with PL.23-638. Recipients shall comply with Section 208 of the Clean Air Act, Section 508 of the Clean Water Act, Equal Opportunity and EPA regulations. Bidders may be notified by telephone, email, or US Postal of the award decision.

BBAHC reserves the right to request additional information from any and all bidders and to reject any and all proposals or award to any proposing party, whether or not that proposing party is the apparent low bidder. BBAHC reserves the right to negotiate the Agreement with any proposing party. BBAHC reserves the right to waive any irregularities which may arise in the proposal process. BBAHC reserves the right to extend the time for accepting proposals or to change the terms of the Agreement.